

March 14, 2020

Dear Parent/Guardian:

Out of an abundance of caution, and in consultation with the local public health department and the County Department of Education, College Achieve Greater Asbury Park Charter School will have a minimal day Monday, March 16 and will close at 1:30 pm. Tuesday, March 17th College Achieve Greater Asbury Park Charter School will move to a virtual school classroom platform in an effort to close the school buildings to curb the potential transmission of the coronavirus (COVID-19). Schools will potentially reopen Monday, March 30th. As of Tuesday, March 17th, all scholars should stay home and start their virtual classroom academics (grades 3-8) or extended learning folders that are being sent home Monday, March 16th. Please see the Directives and Responsibilities Letter that I posted on DoJo March 13th. A hard copy will also be sent home Monday, March 16th with the specific requirements for all scholars.

We understand this action may pose added hardship for some of our families. In an effort to support our families, free breakfast and lunch will be available for pick up at our middle school campus located at 700 Grand Avenue. Please pull your vehicle up to the front door of the school located on Sewall Avenue. Please do not exit your vehicle as no one except essential personnel will be permitted in the school building. A designated staff member will come to your vehicle with your breakfast and lunch. Pick up times will be Monday-Friday from 9am-11am.

If your scholar (grades 3-8) is in need of a loaner computer to utilize during this virtual learning period or in need of a hotspot for internet access please dojo your teacher this weekend and complete the appropriate paperwork. The paperwork is also located on our website. Please be sure to check our website at www.collegeachieveasbury.org for all information regarding virtual learning and extended learning folders (grades k-3).

While your scholars(s) remains home, we encourage you to continue practicing good hygiene, which includes:

- Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer.
- Avoid touching your eyes, nose, and mouth with unwashed hands.

- Avoid close contact with people who are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces.
- Get vaccinated for the flu if you have not already

If you feel for any reason that your child may have or has been exposed to the novel coronavirus, please contact your doctor immediately. Virus symptoms can range from mild to severe and could include fever, cough, and shortness of breath. Symptoms may appear in a few as two days or as long as 14 days after exposure.

If you have any questions please contact the main office between 9-12 pm Monday-Friday at 732-774-0727 x18108 or via email (please see the website for a full faculty email list).

We will remain in close contact with the Department of Education and our local public health officials throughout the duration of this closure and will provide updates to families as appropriate.

We encourage you to stay informed of the situation by regularly checking updates from the Board of Health and the [Centers for Disease Control \(CDC\)](#).

We understand this is a time of uncertainty and concern. We will work through this together as a strong unified school to keep our scholars, families, and staff safe. Ms. Mitchell and Mr. Fowler are available should you need any support from our social work department. They can be reached at dmitchell@collegeachieve.org or jfowler@collegeachieve.org.

Also if you should be in need of any tech support with your t-mobile device or loaner Chromebook please contact Mr. Crawford via tech support at virtualhelp@collegeachieve.org or 973-582-8554.

If you have questions about our school, please contact me at 732-774-0727 x18106 or jmcinerney@collegeachieve.org. I am also reachable on DoJo. Please continue to check our social media for any updates. Instagram: @collegeachieveasbury and Facebook at College Achieve Greater Asbury Park.

Thank you for your cooperation and support.

Sincerely

Mrs. Jodi A. McNerney
Executive Director/Principal