



Minutes for Board of Trustees Meeting March 10, 2020 Formal Action Will or May be Taken

- I. **Call to Order by Board President: 6:17 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in the Asbury Park Press. Formal action will be taken.

- III. **Salute to Flag**
- IV. **Roll Call**

- V. **Motion:** To approve Mary Pat Angelini as acting secretary of the meeting (motion made by Frank Fisher).
Approved

Board Member	Present	Absent	Board Member	Present	Absent
Dale Caldwell	x		Brian Furey	x	
Mary Pat Angelini	x		Marilyn Schlossbach	x	
Frank Fischer	x				
Dr. Samuel T. Johnson		x			

Also Present	Present	Absent
Brian Falkowski, Ed.D., SBA		x
Michael Piscal, CEO, College Achieve Public Schools	x	
Dave Corso, CFO, College Achieve Public Schools		x
Dave Hesse, College Achieve Public Schools	x	
Jodi McInerney, Executive Director/Principal, College Achieve Public Schools	x	
Kristina Haugen, School Business Office		x

VI. **Minutes**

- 1. To approve the minutes from the Board of Trustee meeting from January 21, 2020.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Mary Pat Angelini	1	x				Marilyn Schlossbach		x			
Frank Fischer	2	x				Dale Caldwell		x			
Brian Furey		x									
Dr. Samuel T. Johnson					x						

VII. **Public Comment**

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three (3) minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

NO PUBLIC COMMENT AT THIS TIME AS NO PUBLIC WAS IN ATTENDANCE

VIII. **Enrollment:**

- 1. Enrollment updated provided by Mike Piscal: currently at 297.

Grade	FY20	Aug	Sep 15	Oct 15	Nov 15	Dec 15	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15
	ENR	2019	2019	2019	2019	2019	2020	2020	2020	2020	2020	2020
K	88	40	38	37	37	37	35	33				
1	88	40	31	31	31	31	31	29				
2	88	50	48	49	48	47	44	41				
3	88	50	45	45	46	45	41	40				
4	0	0	0	0	0	0	0	0				
5	88	40	28	27	22	20	20	20				
Total	440	220	190	189	184	180	171	163				
6	88	35	48	49	49	49	50	50				
7	92	45	45	45	45	44	44	44				
8	92	50	43	44	43	42	42	41				
Total	272	130	136	138	137	135	136	135				
GT	712	350	326	327	321	315	307	298				
Payable	712	350	326	327	321	315	307	298				

IX. Board President’s Report: NONE AT THIS TIME

X. Executive Director’s Report:

DISCUSSED THE PREPAREDNESS PLAN AND PRESENTED (ALL MATERIALS DISTRIBUTED TO THE BOARD VIA IN PERSON OR VIA EMAIL). DAVE HESPE DISCUSSED THE PROTOCOLS.

XI. MOTION: THE BOARD IS RESOLVING WHEN THE SCHOOL SHOULD GO INTO QUARANTINE DECISION SHOULD BE MADE BY THE EXECUTIVE DIRECTOR TO CLOSE THE SCHOOL SHOULD THERE BE A NEED WITH THE UNDERSTANDING THAT THERE WILL BE A DIGITAL PLATFORM USED TO EDUCATE THE STUDENTS WHILE THEY ARE NOT IN THE SCHOOL BUILDING

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Mary Pat Angelini		x				Marilyn Schlossbach	2	x			
Frank Fischer	1	x				Dale Caldwell		x			
Brian Furey		x									
Dr. Samuel T. Johnson					x						

XII. College Achieve Public Schools Report:

- DISCUSSED ORDERING EXTRA LAPTOPS IN CASE THE ONES THAT GO HOME ARE BROKEN SO THAT WE HAVE ENOUGH FOR NJSLA TESTING. MIKE PISCAL DISCUSSED THE VOTE AGAINST CAGAP FOR THE HOLY INNOCENT SCHOOL. DISCUSSED APPEALING AND LOOKING AT SEVERAL DIFFERENT SITE OPTIONS. BOARD APPROVED THE LETTER MIKE PISCAL WROTE TO SEND TO PARENTS.
- DISCUSSED NEW DATA SPECIALIST BARI ERLICHSON (DAVE GAVE A BIO OF BARI FOR THE BOARD) AND THE SCHOOL PERFORMANCE REPORT. THE REPORT INDICATED THE SCHOOL IS IMPROVING AND MEETING REQUIREMENTS. NEW MATH CURRICULUM COMING FOR NEXT YEAR. POTENTIAL FOR NEW ELA CURRICULUM NEXT YEAR. DAVE HESPE STATED THAT THE GROWTH WAS GREAT FOR THIS YEAR.

XIII. Board Comment: NONE AT THIS TIME

XIV. Motions for Approval

1. Finance

- Board Secretary’s and Treasurer’s Report:** To approve the Board Secretary’s and Treasurer’s Reports for January and February 2020 as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the College Achieve Greater Asbury Park Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of January and February 2020, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- Transfers:** To approve transfers up to February 29, 2020.
- Bills List:** To approve bills and check list for the period ending March 10, 2020.

- d. Payroll: To approve the following payrolls:
- | | |
|-------------------|--------------|
| January 31, 2020 | \$136,008.44 |
| February 14, 2020 | \$132,690.36 |
| February 28, 2020 | \$123,592.96 |
- e. Audit: To accept the FY19 Comprehensive Annual Financial Report and the Auditors Management Report with no findings.
- f. Amended Budget: To approve the FY20 Annual Budget and its submission to the NJDOE.
- g. SEMI Waiver:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a charter school may request a waiver of compliance with respect to the school's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2020-2021 school year; and

WHEREAS, the College Achieve Greater Asbury Park Charter School Board of Trustees desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students in the 2020-2021 school year, and

NOW THEREFORE BE IT RESOLVED, that the College Achieve Greater Asbury Park Charter School Board of Trustees hereby authorizes the School Leader to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2020-2021 school year.

- h. FY21 Budget: To approve the FY21 Projected Annual Budget and its submission to the NJDOE.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Mary Pat Angelini		X				Marilyn Schlossbach	2	X			
Frank Fischer	1	X				Dale Caldwell		X			
Brian Furey		X									
Dr. Samuel T. Johnson					X						

2. Travel

- a. To approve the following transportation costs:

Trip Location	Type of Trip	Costs & Funding Source	No. of Students Attending	Date
OCC Planetarium	Merit	\$150 /CAGAPCS	<25	TBD
OCC Planetarium	Merit	\$150/CAGAPCS	<25	TBD
OCC Planetarium	Merit	\$150/CAGAPCS	<25	TBD

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Mary Pat Angelini	1					Marilyn Schlossbach					X
Frank Fischer	2	X				Dale Caldwell		X			
Brian Furey		X									
Dr. Samuel T. Johnson					X						

XV. Buildings & Grounds: NONE AT THIS TIME

1. Personnel

- a. To approve the following staff for the 2019/2020 school year:

Name	Position Grade Level & Department	Hire Date	Salary	Stipend	Total Comp
12-Month Employees					
Clark, Michael	School Support Spec/Math Interventionist	2/18/20	\$65,000.00	N/A	\$65,000.00
Guinnessy Gamache, Eileen	School Office Secretary	3/23/20	\$50,000.00	N/A	\$50,000.00
10-Month Employees					
Antonucci, Lorraine	Special Education Teacher	3/16/20	\$53,500.00	N/A	\$53,500.00
Gomez, Kisha	Kindergarten/1 st Grade Teacher	3/9/20	\$52,500.00	N/A	\$52,500.00
Mabrey, Patricia	Paraprofessional	2/27/20	\$45,000.00	N/A	\$45,000.00

Soto, Rani	Long Term Sub/Math Teacher	2/10/20	\$60,000.00	N/A	\$60,000.00
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b. To approve the following terminations/resignations:

Name	Position	Date	Salary
Butch, Brian	Social Worker	1/28/20	\$75,000.00
Gaines, Brittany	Middle School Science Teacher	2/13/20	\$55,000.00

c. To approve the following coaching assignments for the 2019/2020 spring season:

Stipend	Stipend Amount	Stipend Recipient
Spring Sports		
Track – Coach	\$2,000	TBD
Baseball – Coach	\$2,500	TBD
Baseball – Asst. Coach	\$1500	TBD
Softball – Coach	\$2,250	TBD
Softball – Asst. Coach	\$2,250	TBD
Cheerleading (Sharkettes)	\$250	Erica Caruso

d. To approve the amended contract for Deidre Phillips: NOT PRESENTED AT THIS MEETING

e. To acknowledge the medical leave of Amanda Sweeney effective May 12, 2020.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Mary Pat Angelini		X				Marilyn Schlossbach					x
Frank Fischer	X					Dale Caldwell		x			
Brian Furey		X									
Dr. Samuel T. Johnson					X						

2. Curriculum / Special Education

3. Policy / Governance / Operations / Miscellaneous

a. Approve New Medical Broker of record for Medical, Dental and RX Insurance

BE IT RESOLVED: that the College Achieve Greater Asbury Park Charter School, upon the recommendation of the Executive Director, to contract with Hudson Shore Group as the Medical Broker of record for Medical, Dental and RX Insurance Coverage effective February 1, 2020

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Mary Pat Angelini		X				Marilyn Schlossbach					x
Frank Fischer	2	x				Dale Caldwell	1	X			
Brian Furey		X									
Dr. Samuel T. Johnson					X						

4. Contracts

a. CMO Agreement: To approve the amended CMO agreement as attached. NOT PRESENTED AT THIS MEETING

XVI. Public Comment

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

XVII. Old Business

1. Parking Reimbursement Policy:

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Mary Pat Angelini	1	X				Marilyn Schlossbach					x
Frank Fischer	2	X				Dale Caldwell		X			
Brian Furey		X									
Dr. Samuel T. Johnson					X						

XVIII. New Business: MARCH 30 5:45 FINANCE MEETING TO APPROVE THE BUDGET

XIX. Reports / Look Ahead / Miscellaneous

1. Next Board Meeting May 19, 2020 @ 6:00 PM

XX. Adjourn Public Session: 7:14 PM

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Mary Pat Angelini	2	X				Marilyn Schlossbach					x
Frank Fischer	1	X				Dale Caldwell		X			
Brian Furey		X									
Dr. Samuel T. Johnson					X						