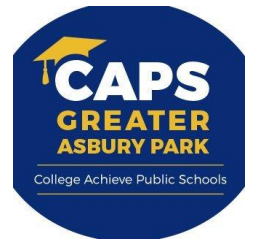


# Agenda for Board of Trustees Meeting March 19, 2025 7:00 pm Formal Action Will or May be Taken



## I. Call to Order

## II. Public Notice of Meeting/NJ Sunshine Law

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted, and the meeting was advertised in The Asbury Park Press. Formal action will or may be taken.

## III. Salute to Flag

## IV. Roll Call

Board Member	Present	Absent	Board Member	Present	Absent
Dr. Dale Caldwell			Marilyn Schlossbach		
Frank Fischer			Mary Pat Angelini		
			Dr. Samuel T. Johnson		

Also Present	Present	Absent
Michael Piscal, CEO, College Achieve Public Schools		
Jasonn Denard, Head of Schools		
Glen Forney, CFO, College Achieve Public Schools		
Dr. Julie Bunt, CIO, College Achieve Public Schools		
Ricard Jannarone, Chief School Budget, Efficacy and Development Officer		
Micah Bender, School Business Administrator		

## V. Presentation

## VI. Approval of Board Minutes

1. Approve minutes from the Board of Trustee meeting on January 15, 2025
2. Approve minutes from the Special Board of Trustees meeting on February 6, 2025

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dr. Dale Caldwell						Marilyn Schlossbach					
Frank Fischer						Mary Pat Angelini					
						Dr. Samuel T. Johnson					

**VII. Public Comment on Agenda Items Only**

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three (3) minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

**VIII. Board President Report**

**IX. Head of School Report**

**X. College Achieve Public Schools Report**

**XI. Board Comments**

**XII. Motions for Approval**

**1. Consent Agenda Items**

- a. Resolution to approve Kimberly Markus, also known as Education Advisors Consulting Services, to perform the evaluation of the Head of Schools, not to exceed \$5,000.
- b. Accept and approve the submission of the Audit for FY24, to the State of New Jersey Department of Education.
- c. Approve the Corrective Action Plan corresponding to the FY24 audit, to be submitted to the State of New Jersey Department of Education.
- d. Approve the change in the Friday academic schedule for the 2025-2026 school year. The school day will end at 2:00 pm on Fridays so that staff can participate in professional development with the other two College Achieve schools.
- e. Resolution to approve revised FY 2024-2025 budget, to be submitted to the State of New Jersey Department of Education, in the amount of \$10,745,201.
- f. Resolution to approve the submission of the FY 2025-2026 Budget to the State of New Jersey Department of Education, in the amount of \$11,800,000.
- g. Approve the School Business Administrator to advertise for Requests for Proposals for banking services for the 2025-2026 school year.
- h. Approve the 2024-2027 English Language Learners Three Year Plan. Pursuant to NJAC 6A:15-1.6, this plan describes the district's plan on addressing the academic needs of our ELL students.
- i. Approve the district's HIB Self-Assessment for the 2023-2024 school year. Pursuant to NJSA 18A:17-46, this report is required under the Anti-Bullying Bill of Rights.
- j. Appoint Desiree Mitchell, Social Worker, as the Affirmative Action Officer (AAO) for the remainder of the 2024-2025 school year.
- k. Authorize the Affirmative Action Team, led by the Affirmative Action Officer, to conduct a needs assessment and develop the district's three year 2025-2028 Comprehensive Equity Plan. Pursuant to NJAC 6A:7, this plan allows the district to identify and correct all inequitable policies, programs and practices.
- l. Approve students to participate in the Early College Preparatory Program at NJIT during the summer, at a rate of \$1,525 per student that qualifies for the program.
- m. Approve the shared service contract between College Achieve Greater Asbury Park and Howell Township Public Schools, for the purpose of servicing/maintenance of buses.
- n. Approve the one-year renewal of the Karson Food Services Contract for the FY 2025-2026 school year.
  - Breakfast - \$1.94 (FY25 \$1.90)
  - Lunch - \$3.38 (FY25 \$3.30)
  - Snack - \$1.01 (FY25 \$0.99)
- o. Please approve the following student field trips:
  - 3/21/2025 - 10th Graders to Montclair University
  - 3/21/2025 - Human Rights Conference @ Kean University
  - 6/3/2025 - 7th Grade - Island State Park

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dr. Dale Caldwell						Marilyn Schlossbach					
Frank Fischer						Mary Pat Angelini					
						Dr. Samuel T. Johnson					

## 2. Finance

- a. **Board Secretary's and Treasurer's Report:** To approve the Board Secretary's and Treasurer's Reports for December 2024 and January 2025 as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the College Achieve Greater Asbury Park Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of December 2024 and January 2025, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. **Transfers:** To approve transfers made January and February 2025
- c. **Bills List:** To approve bills list from January 15, 2025 - February 19, 2025 - \$ 679,945.40  
February 20, 2025 - March 19, 2025 - \$ 376,669.29
- d. **Payroll:** To approve the following payrolls
 

January 31, 2025	\$ 293,005.67
February 15, 2025	\$ 283,912.94
February 28, 2025	\$ 286,169.67
March 15, 2025	\$374,568.27

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dr. Dale Caldwell						Marilyn Schlossbach					
Frank Fischer						Mary Pat Angelini					
						Dr. Samuel T. Johnson					

## 2. Personnel

To approve items personnel items reported on the personnel report of March 19, 2025 (see Attachment A)

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dr. Dale Caldwell						Marilyn Schlossbach					
Frank Fischer						Mary Pat Angelini					
						Dr. Samuel T. Johnson					

## XIII. Public Comment

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

#### Resolution for Closed Session

WHEREAS, the Open Public Meeting Act, N.J.S.A. 10:4-6 provides that certain matters of a public body may be discussed in closed session; and WHEREAS, the Board of Trustees intends to discuss matters as follows:

1. Personnel Matters
2. Matters of Attorney/Client Privilege

NOW, THEREFORE, BE IT RESOLVED that the aforesaid subjects shall be discussed in closed session by this Board of Trustees and administrative staff, and the minutes of said closed session discussion will be made available to the public when the reasons for the non-disclosure in accordance with the Open Public Meetings Act no longer exist.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dr. Dale Caldwell						Marilyn Schlossbach					
Frank Fischer						Mary Pat Angelini					
						Dr. Samuel T. Johnson					

#### XIV. Adjourn Executive Session, Reconvene Public Session

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dr. Dale Caldwell						Marilyn Schlossbach					
Frank Fischer						Mary Pat Angelini					
						Dr. Samuel T. Johnson					

#### XV. Reports / Look Ahead / Miscellaneous

There is no board meeting in April  
Next Board Meeting: May 21, 2025 at 7:00pm

#### XVI. Adjourn Public Session

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dr. Dale Caldwell						Marilyn Schlossbach					
Frank Fischer						Mary Pat Angelini					
						Dr. Samuel T. Johnson					

**Time:**