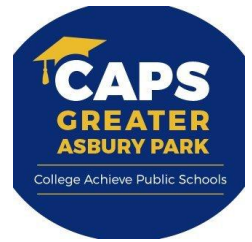


# Agenda for Board of Trustees Reorganization Meeting

## June 18, 2025 7:00 pm

### Formal Action Will or May be Taken



#### I. Call to Order

#### II. Public Notice of Meeting/NJ Sunshine Law

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted, and the meeting was advertised in The Asbury Park Press. Formal action will or may be taken.

#### III. Salute to Flag

#### IV. Roll Call

Board Member	Present	Absent	Board Member	Present	Absent
Dr. Dale Caldwell			Dr. Samuel T. Johnson		
Frank Fischer			Mary Pat Angelini		

Also Present	Present	Absent
Michael Piscal, CEO, College Achieve Public Schools		
Jasonn Denard, Head of Schools		
Glen Forney, CFO, College Achieve Public Schools		
Dr. Julie Bunt, CIO, College Achieve Public Schools		
Ricard Jannarone, Chief School Budget, Efficacy and Development Officer		
Micah Bender, School Business Administrator		

#### V. Nominations for Board President and Vice-President

##### For Board President

Nominee	Nominated By	Seconded By	Yes	No	Abstain	Absent

##### For Board Vice-President

Nominee	Nominated By	Seconded By	Yes	No	Abstain	Absent

#### VI. Presentation

**VII. Approval of Board Minutes**

1. Approve minutes from the Board of Trustee meeting May 21, 2025

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dr. Dale Caldwell						Dr. Samuel T. Johnson					
Frank Fischer						Mary Pat Angelini					

**VII. Public Comment on Agenda Items Only**

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three (3) minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

**VIII. Board President Report****IX. Head of School Report****X. College Achieve Public Schools Report****XI. Board Comments****XII. Reorganization Motions****1. Regular Meeting Dates – 2025/2026 School Year**

BE IT RESOLVED: that the College Achieve Greater Asbury Park Charter School, upon the recommendation of the Head of Schools, approves the Resolution to adopt the Annual Board Meeting Schedule for the 2025/2026 school year in accordance with 18A:10-6. Meetings will be held at 3455 W. Bangs Ave, Neptune, NJ at 6:00pm and online via Zoom.

Wednesday	August 27, 2025	6:00 PM	Regular Meeting
Wednesday	September 24, 2025	6:00 PM	Regular Meeting
Wednesday	October 29, 2025	6:00 PM	Regular Meeting
Wednesday	November 19, 2025	7:00 PM	Regular Meeting
Wednesday	January 28, 2026	6:00 PM	Regular Meeting
Wednesday	March 25, 2026	6:00 PM	Regular Meeting
Wednesday	May 27, 2026	6:00 PM	Regular Meeting
Wednesday	June 24, 2026	6:00 PM	Reorganization Meeting

**2. Special Meetings**

BE IT RESOLVED, that in accordance with Chapter 231, Laws of 1975, Special Meetings of the Board of Trustees for the 2025/2026 school year, may be called 48 hours or more prior to the meeting by giving

written notice of the date, time, location and agenda (if known) of the special meeting, and also whether formal action may or may not be taken.

**3. Appointments of the Board**

BE IT RESOLVED, that the College Achieve Greater Asbury Park Charter School upon recommendation of the majority roll call vote of the Board of Trustees, recommend the Board of Trustee Members be appointed to the following terms ending;

Dale Caldwell, 9/2026  
Mary Pat Angelini 3/2027  
Frank Fisher 4/2027  
Dr. Samuel Johnson 1/2027

BE IT RESOLVED: that the College Achieve Greater Asbury Park Charter School upon the recommendation of the Board of Trustees, hereby appoints the following for the 2025/2026 school year:

<b>Position/Appointment</b>	<b>Name</b>
Head of Schools	Jasonn Denard
Business Administrator/Board Secretary	Micah Bender
Public Agency Compliance Officer (PACO)	Micah Bender
Custodian of School Records	Micah Bender
Appoint Asbestos Management/PEOSA Officer	Jake Sisco
Safety & Health Coordinator	Jake Sisco
Indoor Air Quality Coordinator	Jake Sisco
Integrated Pest Management Coordinator	Jake Sisco
Right to Know and Chemical Hygiene Coordinator	Jake Sisco
Affirmative Action Officer	Desiree Mitchell
Title IX Compliance Officer	Desiree Mitchell
Substance Awareness Coordinator	Desiree Mitchell
Homeless Liaison	Desiree Mitchell
Section 504 Compliance Officer	Sara Huston
HIB/Anti-Bully Coordinator & School Safety Team	Desiree Mitchell

**4. Adoption of Code of Ethics**

BE IT RESOLVED, that the College Achieve Greater Asbury Park Charter School Board of Trustees hereby adopts the New Jersey School Boards Code of Ethics, as attached, for its members, for the 2025/2026 school year.

**5. Adoption of Policies**

BE IT RESOLVED, that the current board policies adopted by the College Achieve Greater Asbury Park Charter School Board of Trustees, either by code, number, resolution, motion or inference of intent, be re-adopted completely for the 2025/2026 school year.

**6. Depository of Funds**

BE IT RESOLVED: that the College Achieve Greater Asbury Park Charter School Board of Trustees upon the recommendation of the Head of Schools, approves Ocean First Bank as the depository of funds for the 2025/2026 school year.

**7. Newspaper of Record**

BE IT RESOLVED: that the College Achieve Greater Asbury Park Charter School Board of Trustees upon the recommendation of the Head of Schools, herewith designates the Asbury Park Press as the official Newspaper of Record for the 2025/2026 school year.

**8. Authorize the School Business Administrator to Audit and Head of Schools to Approve Bill Payments**

BE IT RESOLVED: that the College Achieve Greater Asbury Park Charter School Board of Trustees upon the recommendation of the Head of Schools, herewith designates the School Business Administrator/Board Secretary, in accordance with N.J.S.A 18A:19-1, as the person designated to audit accounts and demands and to approve accounts and demands prior to presentation to the Board of Trustees for the 2025/2026 school year.

9. Authorize Payment of Bills Between Meetings

BE IT RESOLVED: that the College Achieve Greater Asbury Park Charter School upon the recommendation of the Head of Schools authorizes the Business Administrator to approve the Payment of Bills, as may be necessary between Board meetings and present the aforementioned payments to the Board for approval at the next regularly scheduled meeting for the 2025/2026 school year.

10. Appoint a District Purchasing Agent

BE IT RESOLVED: that the College Achieve Greater Asbury Park Charter school upon the recommendation of the Head of Schools, hereby appoints **Micah Bender** as the Qualified Purchasing Agent with a Bid and Quotation Threshold to \$44,000 and \$6,600 respectively pursuant to Local Public Contract Laws and Public School Contract Law N.J.S.A 40A:11-3( c), N.J.S.A 40A:11-9 (b), N.J.S.A 40A:11-6.1 (a) and N.J.S.A 18A:18A-2, N.J.S.A 18A:18A-3 (a), N.J.S.A 18A:18A-37 (a), for the 2025/2026 school year.

11. Approve the Business Administrator to purchase from current and valid State Contract Vendors under their applicable state contract titles

BE IT RESOLVED: that the College Achieve Greater Asbury Park Charter School upon the recommendation of the Head of Schools, hereby approves the Business Administrator to purchase from current and valid State Contract Vendors under their applicable state contract titles for the 2025/2026 school year.

12. Resolution to authorize the Head of Schools and Business Administrator to make line item budget transfers between board meetings and all transfers to be ratified at the next regular board meeting.

BE IT RESOLVED: that the College Achieve Greater Asbury Park Charter school upon the recommendation of the Head of Schools, hereby authorizes the Business Administrator to make line-item budget transfers between board meetings and all transfers to be ratified at the next regular board meeting for the 2025/2026 school year.

13. Establish a Business Office petty cash fund with a maximum balance of \$1000 in cash and the maximum disbursement from petty cash at \$100.00.

BE IT RESOLVED: that the College Achieve Greater Asbury Park Charter School upon the recommendation of the Head of Schools, hereby approves the establishment of petty cash with a maximum of \$1000 and a maximum single cash disbursement of \$100.00, for the 2025/2026 school year.

14. Resolution to Authorize the Business Administrator to sign all purchase orders and contracts.

BE IT RESOLVED: that the College Achieve Greater Asbury Park Charter School upon the recommendation of the Head of Schools, hereby approves the Business Administrator to sign all purchase orders and contracts for the 2025/2026 school year.

15. Appoint External Audit Firm

BE IT RESOLVED: that the College Achieve Greater Asbury Park Charter School upon the recommendation of the Head of Schools, hereby approves the appointment of **Samuel Klein and Company per 18a:18a-5 professional services**, to prepare the district's Comprehensive Annual Financial Report & Auditors Management Report for the fiscal year ending June 30, 2025, at a cost not to exceed \$37,950.

16. Appoint Board Attorney

BE IT RESOLVED: that the College Achieve Greater Asbury Park Charter School upon the recommendation of the Head of Schools, hereby approves the appointment of **Johnston Law Firm LLC and Busch Law Group LLC per 18a:18a-5** to provide professional legal services to the school for the 2025/2026 school year at the following hourly rates: Principals \$285, Associates \$255, and Paralegal \$115.

17. Approve Voluntary Payroll Deduction Companies

BE IT RESOLVED: that the College Achieve Greater Asbury Park Charter School upon the recommendation of the Head of Schools, hereby approves the following voluntary deduction companies for the 2025/2026 school year:

403B	AXA, AB M&M, Security Benefit
Voluntary Insurance	Aflac
FSA	Infinisource

18. Approve NJ Uniform Chart of Accounts

BE IT RESOLVED: that the College Achieve Greater Asbury Park Charter School upon the recommendation of the Head of Schools, hereby approves the NJ Uniform Chart of Accounts for the 2025/2026 school year.

19. Resolution to Appoint Medical Consultants (School Doctor)

BE IT RESOLVED: that the College Achieve Greater Asbury Park Charter School upon the recommendation of the Head of Schools, hereby approves the appointment of **Dr. Peter Halas**, per 18a:18a-5 professional services as Medical Consultants for the 2025/2026 school year.

20. Cooperative Purchasing

BE IT RESOLVED: that the College Achieve Greater Asbury Park Charter School upon the recommendation of the Head of Schools, to participate with National Cooperative Pricing System with PEPPM National Cooperative Contracts, Approved County Educational Services Commission, Ed-Data Services, Middlesex County Cooperative, Monmouth Ocean Educational Services Commission, Educational Services Commission of New Jersey & Hunterdon County Cooperative for 2025/2026 school year.

21. Approve Medical Broker of record for Medical, Dental and RX Insurance Coverage

BE IT RESOLVED: that the College Achieve Greater Asbury Park School upon the recommendation of the Head of Schools, to Contract with **Corporate Synergies Group** as the Health Insurance Broker of record for Medical, Dental and RX Insurance Coverage for 2025/2026 school year.

22. Approve Insurance Broker of Record for Property and Casualty, and Workers Compensation Insurance and all other Liability Insurances including E & O

BE IT RESOLVED: that the College Achieve Greater Asbury Park Charter School upon the recommendation of the Head of Schools, to approve **Robin Campbell of Cedar Risk Management** as the Insurance Broker of Record for Property and Casualty, Auto, Student, and Workers Compensation all other Liability Insurances including E & O for the 2025/2026 school year.

23. Approve Comprehensive Equity Plan

BE IT RESOLVED: that the College Achieve Greater Asbury Park Charter School, upon the recommendation of the Head of Schools, hereby approves the submission of the Needs Assessment and the Comprehensive Equity Plan.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dr. Dale Caldwell						Dr. Samuel T. Johnson					
Frank Fischer						Mary Pat Angelini					

XIII. **Motions for Approval**

## 1. Consent Agenda Items

- a. Approve the 2025-2026 Shared services agreement with College Achieve Paterson for Curriculum/ Instruction and Food Services.
- b. Approve the 2025-2026 Shared services agreement with College Achieve Central for Human Resources and Business Office services.
- c. Approve the shared service agreement with College Achieve Central, to provide security guards for 2025-2026 school year.
- d. Resolution to approve the submission of the “Nita M. Lowey 21st Century Community Learning Center” Grant for \$100,000.
- e. Approve the 10 month bus driver/paraprofessional position.
- f. Approve the Dean of Climate and Culture job description and position.
- g. Approve the following positions to be eliminated due to budgetary constraints, effective June 30, 2025
  - 12 month security guard
  - 12 month bus driver
  - Custodian

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dr. Dale Caldwell						Dr. Samuel T. Johnson					
Frank Fischer						Mary Pat Angelini					

## 2. Finance

- a. **Board Secretary's and Treasurer's Report:** To approve the Board Secretary's and Treasurer's Reports for April 2025 as per the attached. Pursuant to N.J.A.C. 6A:23-2.II(a), the College Achieve Greater Asbury Park Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of April 2025, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. **Transfers:** To approve transfers made in May 2025
- c. **Bills List:** To approve bills list from May 21, 2025 - June 18, 2025 \$115,000
- d. **Payroll:** To approve the following payrolls
 

May 31, 2025	\$ 234,105
June 15, 2025	\$ 326,227

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dr. Dale Caldwell						Dr. Samuel T. Johnson					
Frank Fischer						Mary Pat Angelini					

## XIV. Public Comment

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

#### Resolution for Closed Session

WHEREAS, the Open Public Meeting Act, N.J.S.A. 10:4-6 provides that certain matters of a public body may be discussed in closed session; and WHEREAS, the Board of Trustees intends to discuss matters as follows:

1. Personnel Matters
2. Matters of Attorney/Client Privilege

NOW, THEREFORE, BE IT RESOLVED that the aforesaid subjects shall be discussed in closed session by this Board of Trustees and administrative staff, and the minutes of said closed session discussion will be made available to the public when the reasons for the non-disclosure in accordance with the Open Public Meetings Act no longer exist.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dr. Dale Caldwell						Dr. Samuel T. Johnson					
Frank Fischer						Mary Pat Angelini					

#### XV. Adjourn Executive Session, Reconvene Public Session

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dr. Dale Caldwell						Dr. Samuel T. Johnson					
Frank Fischer						Mary Pat Angelini					

#### XVI. Personnel

To approve items personnel items reported on the personnel report of June 18, 2025 (see Attachment A)

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dr. Dale Caldwell						Dr. Samuel T. Johnson					
Frank Fischer						Mary Pat Angelini					

#### XVII. Reports / Look Ahead / Miscellaneous

No Board Meeting in July 2025

Next Board Meeting: August 20, 2025 at 7:00pm

#### XVIII. Adjourn Public Session

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dr. Dale Caldwell						Dr. Samuel T. Johnson					
Frank Fischer						Mary Pat Angelini					

**Time:**